

KINGSTON NETBALL SOCIAL CLUB INC.

CONSTITUTION - amended 2020

1. NAME:

The name of the Association shall be Kingston Netball Social Club Inc. (in these rules called "the Association")

2. INTERPRETATION:

(1) *In these rules, unless the contrary intention appears -*

"Committee" means the Committee of Management of the Association;

"General Meeting" means a general meeting of members convened in accordance with rule 13;

"Ordinary Committee Person" means a member of the Committee to whom paragraph (b) of sub-rule (1) of rule 23 relates.

(2) *In these rules, expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography, and other modes of representing or reproducing words in a visible form.*

(3) *Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1931 and the Act as in force on the date on which these rules are adopted by the association.*

3. ASSOCIATION'S OFFICE:

The office of the Association shall be determined by the Committee each year.

4. OBJECTS AND PURPOSES OF THE ASSOCIATION:

(1) *The basic objectives of the Association shall be:*

(a) *To encourage, promote, control and manage the game of Netball under the Kingston Netball Social Club name.*

(b) *To give as many people as possible the opportunity, incentive and assistance to learn and play Netball regardless of skills.*

(c) *To do all things to further the game of Netball.*

(2) *In addition to the basic objects of the Association, the objects and purposes of the Association shall be deemed to include -*

(a) *The purchase, taking on lease or in exchange, and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objects or purposes of the Association.*

(b) *The buying, selling, and supplying of, and dealing in, goods of all kinds;*

(c) *The construction, maintenance, and alteration of buildings or works necessary or convenient for any of the objects or purposes of the Association;*

(d) *The accepting of any gift, whether subject to a special trust or not, for any one or more of the objects or purposes of the Association;*

- (e) *The taking of such steps from time to time as the Committee of the members in general meeting may deem expedient for the purpose of procuring contributions to the funds of the Association, whether by way of donations, subscriptions, or otherwise;*
 - (f) *The printing and publishing of such newspapers, periodicals, books, pamphlets, or other documents as the Committee or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;*
 - (g) *The borrowing and raising of money in such manner and on such terms as the Committee may think fit or as may be approved or directed by resolution passed at a general meeting;*
 - (h) *Subject to the provisions of the Trustee Act 1898, the investment of any moneys of the Association not immediately required for any of its objects or purposes in such manner as the Committee may from time to time determine;*
 - (i) *The establishment and support, or aiding in the establishment or support, of any other association formed for any of the basic objects of the Association;*
 - (j) *The purchase or acquisition, and undertaking, of all or any part of the property, assets, liabilities, and engagements of any association with which the Association may at any time become amalgamated in accordance with the provisions of the Act and the rules of the Association; and*
 - (k) *The doing of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provision of this sub-rule.*
- (3) *In this rule, "basic objects of the Association" means the objects and purposes of the Association, as stated in the application under subsection (2) of section 7 of the Act for the incorporation of the Association lodged with the Registrar pursuant to that section*

5. MEMBERSHIP OF ASSOCIATION:

- (1) *A person who is nominated and approved for membership as provided in these rules is eligible to be a member of the Association on payment of the membership subscription prescribed in, or fixed under, these rules.*
- (2) *A nomination of a person for membership of the Association shall be lodged with the public officer of the Association,*
- (3) *As soon as is practicable after the receipt of a nomination, the public officer shall refer the nomination to the Committee.*
- (4) *Upon a nomination being approved by the Committee, the public officer shall, upon receipt of the sum payable by or on behalf of the nominee, shall enter the nominee's name in a register of members to be kept by the public officer, whereupon the nominee becomes a member of the Association.*
- (5) *A member of the Association may, at any time, resign from the Association by delivering or sending by post to the public officer a written notice of resignation.*
- (6) *Upon receipt of a notice under sub-rule (5) of this rule, the public officer shall remove the name of the member by whom the notice was given from the register of members, whereupon that member ceases to be a member of the Association.*
- (7) *A right, privilege, or obligation of a person by virtue of his membership of the Association -*

- (a) *May be transferred to another person upon a written request received by the committee nominating the person to whom the transmission of membership is sought to be given. Such nomination shall be considered by the committee and if deemed appropriate a transfer may occur; or*
 - (b) *Terminates upon the cessation of his membership, whether by death, resignation, non-payment of subscription renewal or otherwise.*
- (8) *In the event of the Association being wound up -*
- (a) *Every member of the Association; and*
 - (b) *Every person who, within the period of twelve months immediately preceding the commencement of the winding up, was a member of the Association, is liable to contribute to the assets of the Association for payment of the debts or liabilities of the Association and for the costs, charges and expenses of the winding up and for the adjustment of the rights of the contributories among themselves such sum, not exceeding \$1.00, as may be required, but a former member is not liable so to contribute in respect of any debt or liability of the Association contracted after the cessation of membership.*

6. INCOME AND PROPERTY OF ASSOCIATION:

- (1) *The income and property of the Association, however derived, shall be applied solely towards the promotion of the objects and purposes of the Association and no portion shall be paid or transferred, directly or indirectly, by way of salary, fees or allowances, by dividend, bonus, or otherwise, to any member of the Association.*
- (2) *The Association shall not -*
 - (a) *Appoint a person who is a member of the Committee to any Office in the Association of which there is payable any remuneration; or*
 - (b) *Pay to any such person any remuneration or other equivalent benefit. (Other than the payment of out-of-pocket expenses).*
- (3) *Nothing in the foregoing provisions of this rule prevents the payment, however payment shall be made to an employee or member of the Association for -*
 - (a) *Remuneration in return for services actually rendered to the Association by the employee or member; or for goods supplied to the Association by the employee or member in the ordinary course of business;*
 - (b) *Moneys lent to the Association by an employee or member; shall be paid an interest rate consistent with the Interest Rates Directory as varied from time to time by the C.B.A. personal loan rate.*
 - (c) *A reasonable and proper sum by way of rent for premises let to the Association by the employee or member.*

7. ACCOUNTS OF RECEIPTS, EXPENDITURE:

- (1) *True accounts are to be kept of the following:-*
 - (a) *All sums of money received and expended by the Association and the matter in respect of which the receipt of expenditure takes place; and*
 - (b) *Of the property, credits, and liabilities of the Association and subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the*

Association for the time being, those accounts shall be open to the inspection of the members of the Association.

- (2) *The treasurer of the Association is to keep all accounting books, and general records and records of receipts and payments, connected with the business of the Association in the form and manner the committee determines.*
- (3) *The accounts, books and records are to be kept at the Association's office or at any other place the committee determines.*

8. BANKING AND FINANCE:

- (1) *On behalf of the Association, the treasurer of the Association is to -*
 - (a) *Receive any money paid to the Association; and*
 - (b) *Immediately after receiving the money, issue an official receipt in respect of the money; and*
 - (c) *Cause the money to be paid into the account opened under sub-rule (2) as soon as practicable after it is received.*
- (2) *The Committee is to open with an authorised deposit-taking institution an account in the name of the Association.*
- (3) *The Committee may:*
 - (a) *Receive from an authorised deposit-taking institution a cheque drawn by the Association on any of the Association's accounts with the authorised deposit-taking institution; and*
 - (b) *Release or indemnify the authorised deposit-taking institution from or against any claim, or action or other proceeding, arising directly or indirectly out of the drawing of that cheque*
- (4) *Except with the authority of the Committee, no payment of a sum exceeding \$50.00 shall be made from the funds of the Association otherwise than by cheque drawn or electronic funds transfer on the Association's bank account, but the Committee may provide the Treasurer with a sum to meet urgent expenditure, subject to the observance of such conditions in relation to the use of expenditure as the Committee may impose.*
- (5) *The committee may provide the treasurer of the Association with an amount of money to meet urgent expenditure, subject to any conditions the committee may impose in relation to the expenditure.*
- (6) *No cheques shall be drawn on the Association's bank account, and an amount is not to be electronically transferred from the Associations bank account, except for the payment of expenditure that has been authorised by the Committee.*
- (7) *All cheques, drafts, bills or exchange, promissory notes, and other negotiable instruments shall be signed by the Treasurer of the Association or, in absence, by such other member or members of the Committee as the Committee may nominate for that purpose, and shall be countersigned by the public officer.*
- (8) *An electronic transfer of an amount from the Association's account to another account at an authorised deposit-taking institution is to be authorised by:*
 - (a) *The treasurer of the Association or, in the treasurer's absence, by any other member, or members, of the committee the committee nominates for that purpose; and*
 - (b) *The public officer, or by any member of the Committee the Committee nominates for that purpose.*

9. AUDITOR:

- (1) *At the Annual General Meeting of the Association, the members present shall appoint a person as the auditor of the Association.*
- (2) *A person so appointed shall hold office until the annual general meeting next after that at which the appointment is made is eligible for re-appointment.*
- (3) *The auditor may only be removed from office by special resolution.*
- (4) *If a casual vacancy occurs in the office of auditor during the course of a financial year of the Association, the Committee may appoint a person as the auditor and the person so appointed shall hold office until the next succeeding annual general meeting.*

10. AUDITS OF ACCOUNTS:

- (1) *Once at least in each financial year of the Association, the accounts of the Association shall be examined by the auditor.*
- (2) *The auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members present at the Annual General Meeting.*
- (3) *In his/her report, and in certifying to the accounts, the auditor shall state -*
 - (a) *Whether all the information required was indeed provided.*
 - (b) *Whether, in his/her opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information provided and the explanations given, as shown by the books of the Association; and*
 - (c) *Whether the rules to the administration of the funds of the Association have been observed.*
- (4) *The public officer of the Association shall cause to be delivered to the auditor a list of all the accounts, books, and records of the Association.*
- (5) *The auditor -*
 - (a) *Has a right of access to the accounts, books, records, vouchers, and documents of the Association;*
 - (b) *May require from the employees of the Association such information and explanations as may be necessary for the performance of the duties of auditor;*
 - (c) *May employ persons to assist in investigating the accounts of the Association; and*
 - (d) *May, in relation to the accounts of the Association, examine any member of the Committee or any employee of the Association.*

11. ANNUAL GENERAL MEETING:

- (1) *The Association shall, in each year, hold an Annual General Meeting.*
- (2) *The Annual General Meeting shall be held on such day (being no later than three months after the close of the financial year of the Association) as the Committee may determine.*
- (3) *The Annual General Meeting shall be in addition to any other General Meetings that may be held in the same year.*

- (4) *The Annual General Meeting shall be specified as such in the notice convening it.*
- (5) *The ordinary business of the Annual General Meeting shall be -*
 - (a) *To confirm the minutes of the last preceding Annual General Meeting and of any general meeting held since that meeting;*
 - (b) *To receive from the Committee, auditor, and employees of the Association reports upon the transactions of the Association during the last preceding financial year;*
 - (c) *To elect the Officers of the Association and the Ordinary Committee-persons;*
 - (d) *To appoint the Auditor and determine the remuneration; and*
 - (e) *To determine the remuneration of employees of the Association.*
- (6) *The Annual General Meeting may transact special business of which notice is given in accordance with these Rules.*
- (7) *All General Meetings other than the Annual General Meeting shall be called Special General Meetings.*

12. SPECIAL GENERAL MEETINGS:

- (1) *The Committee may, whenever it thinks fit, convene a Special General Meeting of the Association, or*
- (2) *The Committee shall, on the requisition in writing of not less than ten (10) members, convene a Special General Meeting of the Association.*
- (3) *A requisition for a special general meeting shall state the objects of the meeting and shall be signed by the requisitionists and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requisitionists.*
- (4) *If the Committee does not cause a Special General Meeting to be held within twenty-one days from the date on which a requisition therefore is deposited at the office of the Association, the requisitionists, or any of them, may convene the meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.*
- (5) *A Special General Meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring them.*

13. NOTICES OF SPECIAL GENERAL MEETINGS:

The public officer of the Association shall, at least fourteen days before the date fixed for holding an annual general meeting, or Special General Meeting of the Association, cause to be inserted on social media, via email and or our website an advertisement specifying the place, day and time for the holding of the meeting, and the nature of the business to be transacted thereat.

14. BUSINESS AND QUORUM AT GENERAL MEETINGS (INCLUDING ANNUAL GENERAL MEETING):

- (1) *All business that is transacted at special general meetings and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting, shall be deemed to be special business.*

- (2) *No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.*
- (3) *A quorum for the transaction of the business of an Annual General Meeting or a General Meeting shall be deemed to be constituted if no less than four (4) members entitled under these rules to vote.*
- (4) *If within one hour after the appointed time for the commencement of a General Meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within one hour after the time appointed for the commencement of the meeting, the meeting shall be dissolved.*

15. CHAIR PERSON AT GENERAL MEETINGS (INCLUDING ANNUAL GENERAL MEETING):

- (1) *The President, or in their absence, the Vice President, shall preside as chairperson at every general meeting of the Association.*
- (2) *If the President and the Vice-President are absent from a general meeting, the members present shall elect one of their number to preside as chairperson.*

16. ADJOURNMENT OF SPECIAL GENERAL MEETINGS (INCLUDING ANNUAL GENERAL MEETING):

- (1) *The chairperson of a general meeting at which a quorum is present may adjourn the meeting with the consent of the members of the Association who are present and entitled to vote at the meeting, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.*
- (2) *If a meeting is adjourned for 14 days or more, notice of the adjourned meeting is to be given in the same manner as the notice of the original meeting.*
- (3) *If a meeting is adjourned for less than 14 days, it is not necessary to give any notice of the adjournment or of the business to be transacted at the adjourned meeting.*

17. DETERMINATION OF QUESTIONS ARISING AT GENERAL MEETINGS (INCLUDING ANNUAL GENERAL MEETING):

- (1) *A question arising at a general meeting of the Association is to be determined on a show of hands.*
- (2) *A declaration by the chairperson that a resolution has, on a show of hands, been lost or carried, or been carried unanimously or carried by a particular majority, together with an entry to that effect in the minute book of the Association, is evidence of that fact unless a poll is demanded on or before that declaration.*

18. VOTES:

- (1) *Upon any question arising at a General Meeting of the Association, a member has one vote only.*
- (2) *All votes shall be given personally.*

- (3) *Despite sub-rule (1) in the case of an equality of votes, the chairperson has a second or casting vote.*

19. TAKING OF POLL:

If at a meeting a poll on any question is demanded it shall be taken at that meeting in such manner as the chairperson may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question.

20. WHEN POLL TO BE TAKEN:

- (1) *A poll that is demanded on the election of a chairperson, or on a question of adjournment, is to be taken immediately.*
(2) *A poll that is demanded on any other question is to be taken at any time before the close of the meeting as the chairperson determines.*

21. AFFAIRS OF ASSOCIATION TO BE MANAGED BY A COMMITTEE:

- (1) *The affairs of the Association shall be managed by a Committee of management constituted as provided in rule 23.*
(2) *The Committee -*
(a) *Shall control and manage the business and affairs of the Association;*
(b) *May, subject to these rules, exercise all such powers and functions as may be exercised by the Association, other than those powers and functions that are required by these rules to be exercised by General Meetings of members including the Annual General Meeting of the Association; and*
(c) *Subject to the Act and these rules, has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Association.*

22. OFFICERS OF THE ASSOCIATION:

- (1) *The officers of the Association shall be -*
(a) *A President;*
(b) *A Vice-President;*
(c) *A Treasurer; and*
(d) *A Secretary.*
(2) *The provisions of sub-rules (2), (3) and (4) of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-rule (1) of this rule.*
(3) *Each officer of the Association shall hold office until the annual general meeting next after the date of his election but is eligible for re-election.*
(4) *In the event of a casual vacancy in any office mentioned in sub-rule (1) of this rule, the Committee may appoint one of its members to the vacant office, and the member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.*

23. CONSTITUTION OF THE COMMITTEE:

- (1) *The Committee shall consist of -
 - (a) *The officers of the Association; and*
 - (b) *Up to six other members,*All of whom shall be elected at the annual general meeting of the Association in each year.*
- (2) *Each ordinary Committee person shall, subject to these rules, hold office until the annual general meeting next after the date of his election, but is eligible for re-election.*
- (3) *In the event of a casual vacancy occurring in the office of the ordinary Committee-person, the Committee may appoint a member of the Association to fill the vacancy, and the member so appointed shall hold office, subject to these rules until conclusion of the annual general meeting next following the date of his appointment.*

24. ELECTION OF NUMBERS OF COMMITTEE:

- (1) *Nominations of candidates for election as officers of the Association or as ordinary Committee-persons -
 - (a) *Shall be made in writing signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and*
 - (b) *Shall be delivered to the public officer of the Association at least ten (10) days before the date fixed for the holding of the annual general meeting.**
- (2) *If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.*
- (3) *If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.*
- (4) *If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.*
- (5) *The ballot for the election of officers and ordinary Committee-persons shall be conducted at the annual general meeting in such usual and proper manner as the Committee may direct.*

25. VACATION OF OFFICE:

For the purposes of these rules, the office of an officer of the Association or of an ordinary Committee-person becomes vacant if the officer or Committee-person -

- (a) *Dies;*
- (b) *Becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors; or makes any assignment of his estate for their benefit;*
- (c) *Becomes a represented person within the meaning of the Guardianship and Administration Act 1995;*
- (d) *Resigns office in writing addressed to the Committee;*

- (e) *Ceases to be resident in the State;*
- (f) *Fails, without leave granted by the Committee, to attend three consecutive meetings of the Committee;*
- (g) *Ceases to be a member of the Association; or*

26. MEETINGS OF THE COMMITTEE AND OF SUB-COMMITTEES:

- (1) *The Committee shall meet at least once in each month at such place and at such times as the Committee may determine.*
- (2) *Special meetings of the Committee may be convened by the President or any four of its members.*
- (3) *Notice shall be given to members of the Committee of any special meeting, specifying the general nature of the business to be transacted, and no other business shall be transacted at such a meeting.*
- (4) *Any six (6) members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.*
- (5) *No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting, in which case it lapses.*
- (6) *At meetings of the Committee -*
 - (a) *The President, or in his absence the Vice-President; or*
 - (b) *If the President and the Vice-President are absent, such one of the remaining members of the Committee as may be chosen by the members present, shall preside.*
- (7) *Questions arising at meetings of the Committee or of any sub-Committee appointed by the Committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.*
- (8) *Each member present at a meeting of the Committee or of any sub-Committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote only, in the event of an equality of votes on any question, the person presiding may exercise a casting vote in the negative; consistent with earlier intent.*
- (9) *Notice of each Committee meeting shall be given to each member of the Committee at a reasonable time before the meeting*

27. DISCLOSURE OF INTEREST IN CONTRACTS:

- (1) *A member of the Committee who is interested in any contract or arrangement made or proposed to be made with the Association shall disclose such interest at the first meeting of the Committee at which the contract or arrangement is first taken into consideration, or in any other case, at the first meeting of the Committee after the acquisition of the interest.*
- (2) *No member of the Committee shall vote as a member of the Committee in respect of any contract or arrangement in which the member has a declared interest.*

28. SUB-COMMITTEES AND EXECUTIVE COMMITTEE:

- (1) *The Committee may at any time appoint a sub-Committee from the Committee as it may think fit and shall prescribe the powers and functions.*
- (2) *The Committee may co-opt as members of a sub-Committee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.*
- (3) *Three appointed members of a sub-Committee constitute a quorum at a meeting of the sub-Committee.*
- (4) *The public officer of the Association is responsible for calling meetings of a sub-Committee.*
- (5) *The President, the Vice-President, the Treasurer and the Secretary constitute an executive Committee, which may issue instructions to the public officer and the employees of the Association in matters of urgency connected with the management of the affairs of the Association during the intervals between meetings of the Committee, and where any such instructions are issued shall report to the next meeting of the Committee.*

29. MEMBERSHIP SUBSCRIPTION:

- (1) *Until otherwise fixed pursuant to sub-rule (2) of this rule, the amount of the Membership subscription may be altered from time to time by resolution of the Executive Committee.*
- (2) *The Membership subscription of a member is due and payable with the application for membership, within such period of time as may be determined by resolution of the Executive Committee.*

30. FINANCIAL YEAR:

The financial year of the Association is the period beginning on January 1st, in each year and ending on December 31st next following.

31. NOTICES:

Except as otherwise provided by these rules, a document may be served under these rules on a person by –

- (1) *Giving it to the person; or*
- (2) *Leaving it at, or sending it by post to, the person's postal or residential address or place or address of business or employment last known to the server of the document; or*
- (3) *Faxing it to the person's fax number; or emailing it to the person's email address.*

32. EXPULSION OF MEMBERS:

- (1) *Subject to this rule, the Committee may expel a member from the Association if, in the opinion of the Committee the member has been guilty of conduct detrimental to the interests of the Association.*
- (2) *The expulsion of a member pursuant to sub-rule (1) of this rule does not take effect: -*
 - (a) *Until the expiration of fourteen days after the service on the member of a notice under sub-rule (3) of this rule; or*
 - (b) *If the member exercises their right of appeal under this rule, until the conclusion of the special general meeting convened to hear the appeal, whichever is the later date.*

- (3) *Where the Committee expels a member from the Association, the public officer of the Association shall, without undue delay, cause to be served on the member a notice in writing: -*
 - (a) *Stating that the Committee has expelled the member*
 - (b) *Specifying the grounds for the expulsion: and*
 - (c) *Informing the member that if they so desire they may, within fourteen days after the service of the notice on them, appeal against the expulsion as provided in this rule.*
- (4) *A member on whom a notice under sub-rule (3) of this rule is served may appeal against the expulsion to a special general meeting by delivering or sending by post to the public officer of the Association within fourteen days after the service of that notice, a requisition in writing demanding the convening of such a meeting for the purpose of hearing his appeal.*
- (5) *Upon receipt of a requisition under sub-rule (3) of this rule, the public officer shall forthwith notify the Committee of its receipt and the Committee shall thereupon cause a special general meeting of members to be held within twenty-one days after the date on which the requisition is received by the public officer.*
- (6) *At a special general meeting convened for the purpose of this rule: -*
 - (a) *No business other than the question of the expulsion shall be transacted;*
 - (b) *The Committee may place before the meeting details of the grounds of the expulsion and the Committee's reasons for the expulsion;*
 - (c) *The expelled member shall be given an opportunity to be heard; and*
 - (d) *The members present shall vote by secret ballot on the question whether the expulsion should be lifted or confirmed.*
- (7) *If at the special general meeting a majority of the members present vote in favour of the lifting of the expulsion, the expulsion shall be deemed to have been lifted and the expelled member is entitled to continue his membership of the Association.*
- (8) *If at the special general meeting a majority of the member's present vote in favour of the confirmation of the expulsion, the expulsion takes effect, and the expelled member ceases to be a member of the Association.*

33. SEAL OF THE ASSOCIATION:

- (1) *The seal of the Association shall be in the form of a rubber stamp, inscribed with the name of the Association encircling the word "Seal".*
- (2) *The seal of the Association shall not be affixed to any instrument except by the authority of the Committee, and the affixing thereof shall be attested by the signatures either of two members of the Committee or of one member of the Committee and of the public officer of the Association or such other person as the Committee may appoint for that purpose, and that attestation is sufficient for all purposes that the seal was affixed by authority of the Committee.*
- (3) *The seal shall remain in the custody of the public officer.*

34. RULES OF THE ASSOCIATION:

An Annual General Meeting shall have power to make, amend or rescind Rules of the Association. The Rules of the Association may be made, amended or rescinded at the Annual General Meeting, provided that the resolution for adoption is approved by a majority decision. All rules of the Association

and amendments become operative immediately upon confirmation by the Annual General Meeting. An up to date record of all Rules of the Association is to be kept in a separate book by the Secretary.

35. BY-LAWS:

A Meeting of the Committee or the Executive Committee shall have power to make, amend or rescind by-laws to carry out the requirements of the Association provided that such by-laws are consistent there-with. By-laws may be made, amended or rescinded at any meeting of the Committee or the Executive Committee provided that the resolution for adoption is approved by a majority decision. All by-laws and amendments become operative immediately upon confirmation by the Committee or by the Executive Committee. An up to date record of all by-laws to be kept in a separate book by the Secretary.

36. LIFE MEMBER:

The Committee of Management shall have the power to recommend to the Annual General Meeting the appointment of Honorary Life Members, if, in its opinion, any member is entitled to the distinction by reason of a minimum seven (7) consecutive years of outstanding services rendered to the Association. Such members shall not be required to pay any fees to the Association.